

Agricultural and Rural Management Training Institute

KM 18, Ilorin-Ajase-Ipo Road.

P.M.B. 1343, Ilorin, Kwara State

Website: <http://www.armti.org>

Request for Expression of Interest (EOI) and Invitation for Technical and Financial Bids for the Implementation of 2016 Capital Projects and Zonal Intervention/Constituency Projects

1.0 Introduction

The Agricultural and Rural Management Training Institute (ARMTI), Ilorin, was established in 1980 by the Federal Government with a loan from the World Bank to build and strengthen human resources management capacity in the agricultural and rural sector of the Nigerian economy. The Institute became a parastatal of the Federal Ministry of Agriculture, Water Resources and Rural Development with the promulgation of Decree No. 37 of December 31, 1984, now Agricultural and Rural Management Training Institute (AMRTI) Act Cap 11 Vol. 1 Law of the Federation of Nigeria, 1990.

2.0 PROJECT DESCRIPTION

- (A) WORKS: Rehabilitation of Campus Buildings; Provision of Solar Powered Street Light
- (B) GOODS: Procurement of Desktop Computers and Accessories
- (C) CONSULTANCY: Request for Submission of Expression of Interest

2.1 CATEGORY A: WORKS

2.1.1. Rehabilitation of Campus Buildings

Lot 1. Provision of Solar Powered Street Light in Ahoada, Ahoada East LGA, Rivers West Senatorial District Rivers State (Constituency/Zonal Intervention Project).

Lot 2. Provision of Solar Powered Street light in Around Communities in Omoku, One LGA, Rivers West Senatorial District River State (Constituency/Zonal Intervention Project)

2.2 CATEGORY B: GOODS

- (1) Purchase of Computer Desktop and Accessories.

2.3 CATEGORY C; CONSULTANCY SERVICES

- (1) Training Needs Assessment of Agricultural Research Council of Nigeria (ARCN)
- (2) Training on Orange-fleshed Sweet Potato

- (3) Training Development for Faculty/Management
- (4) Training of Extension Managers (Federal/state)

3.0. ELIGIBILITY REQUIREMENTS;

Interested and Competent Contractors and Consulting Firms/Individual Consultant wishing to carry out the projects listed under the three (3) categories above are required to submit the following documents in their Technical Bids, which will be subjected to certification and due diligence by the Institute:

- (i) Evidence of Certificate of Incorporation with Corporate Affairs Commission (CAC).
- (ii) Evidence of Current Tax Clearance Certificate for the last three (3) years ending December 2016;
- (iii) Evidence of VAT Registration with TIN No. and up-to-date remittance(s);
- (iv) Evidence of issuance of current Certificate of Compliance by the National Pension Commission (PENCOM) in line with Pension Reform Act 2014 (as amended):
- (v) Evidence of issuance of current Certificate of Compliance by the Industrial Training Fund Act 2011;
- (vi) Evidence of compliance with the Employees Compensation Act which requires that all Employees of labour must remit 1% of the annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF):
- (vii) Evidence of registration with the Bureau of Public Procurement (BPP) on the National Database of Contractors, Consultants and Service Providers;
- (viii) Evidence of financial capability supported with Bank reference and Commitment from a reputable Bank;
- (ix) Detailed Company's profile with Curriculum Vitae of Key Officers/Profession Personnel including photocopies if relevant professional/technical certificates/qualifications;
- (x) Unabridged Company's Audited Annual Report for the immediate past three (3) years, 2013, 2014 and 2015.

(xi) Verification evidence (Photocopies of letters of awards and completion certificates) of successful completion of similar jobs done in the last three (3) years;

(xii) Evidence of registration with relevant professional/technical bodies such as coren, etc for Category 'A'

N.B: The above listed requirements shall form part of the Bids Evaluation Criteria and non-compliance with any of the stated criteria shall result in automatic disqualification of the bidder.

Bidding will be conducted through National Competitive Bidding (NCB) procedure as specified in 2007 Public Procurement Act.

Interested eligible Bidders may obtain further information from the Procurement Unit between 9.00am -4.00pm (Mondays – Fridays) except Public Holidays at the following address:

Agricultural and Rural Management Training Institute (ARMTI),
Km 18, Ilorin-Ajase-Ipo Road, Ilorin, Kwara State.

4.0 COLLECTION OF TENDER DOCUMENTS WORKS

4.1 Qualified Companies are to collect tender document at the Institute's Headquarters in Ilorin, or Regional office, No. 41 David Ejor Crescent, Adisa Estate, Abuja upon presentation of evidence of payment of Non-refundable tender fee of Twenty Thousand Naira only. (N20,000.00) per each Project.

4.2 GOODS

Qualified Companies are to collect tender document at the Institute's Headquarters in Ilorin, or Regional office. No. 41 David Ejor Crescent, Adisa Estate, Abuja upon presentation of evidence of payment of Non-refundable tender fee of Ten Thousand Naira Only. (N10,000.00) per each Project.

4.3 CONSULTANCY

Qualified consulting firms are to download the Terms of Reference from the Institute's website www.armti.org. Hard copies of the Terms of Reference can also be collected at the Headquarters, in Ilorin.

5.0 SUBMISSION OF TENDER DOCUMENTS

The Completed Technical and Financial bid are to be submitted in **TWO (2) COPIES EACH WHICH WILL INCLUDE ONE (1) ORIGINAL AND ONE (1) COPY. The documents should be in TWO (2) SEPARATE SEALED ENVELOPES clearly marked TECHNICAL BID' and 'FINANCIAL BID' and both sealed in a third envelope marked**

with the APPROPRIATE PROJECT TITLE AND LOT NUMBER at the top right hand corner and addressed to the Executive Director, Agricultural and Rural Management Training Institute (ARMTI), Km 18, Ilorin-Ajase-Ipo Road, P. M.B. 1343 Ilorin, Kwara State.

(5.1) All submissions are to reach the Executive Director **not later than 14th September, 2016**. Bids for works and goods will be opened on the same date at **12.00 noon on Wednesday, 24th August, 2016** in the Institute's Conference Hall.

(5.2) For consultancy, only short listed consultants will be invited for opening of their financial bids.

(6.0) OPENING OF TENDER DOCUMENTS

Technical Bids will be opened publicly after the deadline for submission already specified above by **12.00 pm on Wednesday, 24th August, 2016** in the presence of Bidders or their representatives, Non-Governmental Organisations (NGOs), CSOs, relevant Professional bodies and interested members of the public at Agricultural and Rural Management Training Institute (ARMTI), Km 18, Ilorin-Ajase-Ipo Road, P. M. B. 1343 Ilorin, Kwara State. This advertisement serves as an invitation to Non – Governmental Organizations (NGOs), Anti-Corruption Agencies and the general public to witness the Bid opening. Only successful Technical Bidders will be invited for the opening of Financial Bids at a later date.

(7.0) DISCLAIMER AND CONCLUSION

7.1 The Institute will not be responsible for any cost or expenses incurred by any interested party(ies) in connection with any response to this invitation and or, the preparation or submission in response to an inquiry.

7.2 The institute is not bound to award the contract(s) to any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities.

7.3 Please note that this advertisement shall not be construed as a commitment on the part of the Institute to award any or all the above listed project.

Signed

Management